

Application to Consume Alcohol in or on Council Property

I/We (name the individual or organisation):		
Address:		
Mobile:	Email:	
Hereby apply for consent to provide, consume, or sell alcohol on a Shire of Ashburton prescribed property known as:		
Function/Event:		Number of attendees:
Date:	Start time:	Finish time:
Alcohol Distribution: Supply Sell BYO		
Further, I/We understand that: <ol style="list-style-type: none"> Consent given by the Shire of Ashburton is to consume alcohol on council property only and does not negate the legal requirement to obtain the necessary Liquor License from the Department of Racing Gaming and Liquor. I/We must apply to the Department of Racing Gaming and Liquor for the relevant Liquor Licence and be granted approval if applicable (Form 5 Application for an Occasional Licence available at www.rgl.wa.gov.au). I/We must notify the Police Department. Glassware is not permitted unless approval has been requested and given. This permit applies to those who attend the event as part of an organisation's membership, ticket holder or officially invited guests within the limits of the numbers nominated. Alcohol consumption is restricted to the property requested above. I/We will comply with the provision of the Liquor Licensing Act 1988 and the Council Policy REC01 Consumption of Alcohol on Shire of Ashburton owned and managed properties. The Permitted Area will be left in a clean and tidy condition and failing this, an assessed cleaning fee will be charged. High risk events may have the application refused or be required to provide additional information such as evidence of a Risk Management Plan or security guards. 		
I hereby make application to seek consent to consume alcohol in accordance with the above conditions at the above-mentioned function/event on the above-mentioned property.		
Applicant's Signature:		Date:

Permit to Consume Alcohol in or on Council Property

Consent is hereby given to provide, consume or sell alcohol in accordance with the above conditions on the Shire of Ashburton Property known as, and depicted in Annexure A:

Responsible Officer with Delegated Authority Approval

Officer Name:

Position:

Signature:

Date:

Annexure A

Additional Information

Consumption of alcohol on council property application

Fees

The application fee for any consumption of alcohol permit is \$26.00 per permit as per the current adopted Fees and Charges Schedule.

Permit to consume alcohol in/on council property

To supply and/or consume alcohol in/on a Shire owned or managed facility or reserve, an application to consume alcohol must be made to the Shire, including the payment of the required fee (as per Fees and Charges Schedule). Then, page two of this form acts as your Permit to Consume Alcohol and must be signed and issued to you.

Breeches to the conditions of this permit

Should the Shire become aware of breeches to the conditions of this application/permit, the Shire may report these to the Department of Racing, Gaming and Liquor and may refuse further applications.

Glassware

Glassware is not permitted in/on council property unless otherwise approved by the Shire. If you wish to use glass in/on council property you must supply a letter requesting the use and what type of glassware and submit this along with your application.

Occasional Licence – Department of Racing Gaming & Liquor

Time frame for application

The time frame for the licencing authority to process the application are based on the event's number of patrons and are seen below. If your application is lodged outside of these times, you will not be able to proceed without contacting the licencing authority.

- Up to 500 patrons – lodge no later than 14 days
- Between 501 and 5000 – lodge no later than 60 days

Exemptions

The sale or supply of liquor at a function (where the serving of liquor is ancillary to the purpose of the function) is exempt from the Act, provided:

- the total number of attendees over the entire course of the function does not exceed 100 and the service of liquor lasts a maximum of 2 hours (continuous), commencing no earlier than 6 am and finishing no later than 10 pm on the same day; or
- the total number of attendees over the entire course of the function does not exceed 75 and the service of liquor lasts a maximum of 4 hours (continuous), commencing no earlier than 6 am and finishing no later than 10 pm on the same day.