## Application for

## Stallholders/Traders Permit

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**Activities on Thoroughfares and Public Places and Trading Local Law 2013**

This form is to be used for the purpose of obtaining a trading licence under the Shire of Ashburton’s Activities on Thoroughfares and Public Places and Trading Local Law 2013*. Payment must be received with the application at the time of lodgement, at least 1 week prior to trading commencement to allow sufficient time for processing.*

This form is not required to trade at an approved event on Council land. Food vendors wishing to trade at approved events should complete the Food Notification and Registration Form, unless already registered/notified.

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| **Part A – Applicant Details** |
| This is a: | [ ]  New Application [ ]  Renewal of Existing Annual Licence |
| Business/Charity/Community Group: |   |
| Permit Holder: |   |
| Address: |   |
| Suburb: |   | Postcode: |   |
| Contact Phone: |   | Mobile: |   |
| Email: |   | Facsimile: |   |

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| **Part B – Trading Details** |
| Date(s) of Trading: |   | to |   |
| Times of Trading: |   | to |   |
| Location of Trading: |   |
| Location where food will be prepared (if applicable): |   |
| **Description of the stall, stand, table, structure, equipment (generators, mobile fridges etc.) and registration of vehicle permitted to be used for trading:** |
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| **Description of goods, wares, merchandise, or service proposed to be sold or hired:** |
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| **Part B – Trading Details (Continued)** |
| **Name of assistant(s) who may be engaged at one time:** |
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| **Part C – Declaration** |
| I am acting on behalf of a charitable/community based organisation. | [ ]  Yes [ ]  No |
| I have supplied our current public liability insurance certificate (minimum $10M) indemnifying the Shire against any claim resulting from these activities | [ ]  Yes [ ]  No |
| I have provided my Food Act 2008 Certificate of Registration. I am not a registered food business, but I have completed the “I’m Alert Food Safety Training” located at [www.ashburton.imalert.com.au](http://www.ashburton.imalert.com.au) | [ ]  Yes [ ]  No[ ]  Yes [ ]  No |

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| **Part D – Fees (Payment must be received with the application at time of lodgement) Please allow up to 7 days for applications to be processed** |
| Community Groups/Clubs/Not-For-Profit Organisations per day | No Charge |
| Trading Location Fee (within a Town Centre) per day | $74.00 |
| Trading Location Fee (within a Town Centre) per week | $212.00 |
| Trading Location Fee (within a Town Centre) per year | $1590.00 |
| Trading Location Fee (outside a Town Centre) per day | $37.50 |
| Trading Location Fee (outside a Town Centre) per week | $106.50 |
| Trading Location Fee (outside a Town Centre) per year | $795.00 |

Please email completed application to health@ashburton.wa.gov.au

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| **Part E – Declaration**  |
| I declare that the information contained in this application is true and correct in every particularSignature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_/\_\_\_\_\_\_\_/\_\_\_\_\_\_\_ |

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| **Office Use Only** |
| Premises booked by: |   | Licence No. |   |
| Licence Fee: | $  | Receipt No: |   |
| Record/File No. |  |  |  |