

## NOISE COMPLAINT SERVICE REQUEST

In order for your local Environmental Health Officer to investigate your noise concerns in the most effective manner, please complete and return the form and accompanying 'Log Sheet'.

It is important that you accurately record the noise nuisance as it affects you, providing as much information as possible. This information must also identify the source of the noise (at least the property address). It is recommended that you record the noise disturbances on the attached 'Log Sheets' for the time period specified for that particular type of noise. This information will then be used to determine the nature of the noise and possibly identify a pattern of the times and days the noise typically occurs. Details provided will then assist the Environmental Health Officer to investigate your noise issue.

Part A – Customer Contact Details	
Given Name:	Surname:
Address:	
Suburb:	Postcode:
Phone:	Email:
Part B - Noise Source Details (Address of Noise Source)	
Lot Number.:	House/Street No.:
Street Name:	Suburb:
Have you attempted to resolve this matter yourself? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If you answered <b>yes</b> to the above, please indicate the following details of the person you have discussed the noise issue with at the property <i>(if unsure of any details leave field blank)</i> :	
Given Name:	Surname:
Phone:	Email:
Part C – Noise Log Sheets Details	
<b>Fill out Log Sheet for <u>14 Days</u> for the following types of noise: (please tick appropriate box).</b>	
<input type="checkbox"/> Amplified Stereo <input type="checkbox"/> Music <input type="checkbox"/> Party Musical Instruments	



**Fill out Log Sheet for 7 Days for the following types of noise: (please tick appropriate box).**

- Construction Site
  - Power Tools
  - Air Conditioning Unit
  - Other Noise
- Please specify: \_\_\_\_\_

**Part D – Noise Event Log Sheet**

Date	Start Time	End Time	Duration	Type of Noise	Description of Noise Disturbance
e.g. 13/09/21	09:00pm	09:30pm	30 mins	e.g. Stereo music	e.g. Could clearly hear bass component of music with all doors and windows closed.

**Please Note:**

- The Shire of Ashburton is subject to the Freedom of Information Act 1992.
- Should legal action be necessary, you may be required to give evidence in Court.
- The onus to identify the noise emitter/source is your responsibility.
- Your complaint may not be investigated until all necessary details/mandatory fields (\*) have been completed.



### Part E – Declaration

I \_\_\_\_\_ wish to lodge a noise investigation request in relation to the details I have provided, and declare that the details provided are accurate (to the best of my knowledge), and that my complaint is based on genuine concerns relating to noise disturbances, that are in no way vexatious or opportunistic against my neighbour.

Signature: \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

**You can submit this request to the Shire of Ashburton via the following:**

- In Person: Shire of Ashburton Administration Offices
- By Mail: Shire of Ashburton, PO Box 567, and Tom Price WA 6751
- By Email: [Health@ashburton.wa.gov.au](mailto:Health@ashburton.wa.gov.au)

Should you have any queries regarding any of the above, please don't hesitate to contact the Shire of Ashburton's Health Department on 9188 4444.

Please email completed application to [health@ashburton.wa.gov.au](mailto:health@ashburton.wa.gov.au)