



Agenda

Chief Executive Officer's Recruitment and Performance Review Committee Meeting

Tuesday, 16 July 2024

Date:	Tuesday 16 July 2024
Time:	8:30am
Location:	Clem Thompson Sports Pavilion, Stadium Road, Tom Price
Distribution Date:	Thursday 11 July 2024



Shire of Ashburton

Chief Executive Officer's Recruitment and Performance Review Committee Meeting

Please be advised Chief Executive Officer's Recruitment and Performance Review Committee Meeting will be held at 8:30am on Tuesday 16 July 2024 at Clem Thompson Sports Pavilion, Stadium Road, Tom Price.

A handwritten signature in black ink, appearing to read "Kenn Donohoe".

Kenn Donohoe
Chief Executive Officer
11 July 2024

Disclaimer

The recommendations contained in the agenda are subject to confirmation by Council. The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting.

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1 Declaration Of Opening

The Presiding Member declared the meeting open at [enter time](#).

1.1 Acknowledgement Of Country

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders past, present and emerging.

2 Announcement Of Visitors

The Presiding Member welcomed members of the public to the gallery.

3 Attendance

3.1 Present

Elected Members:	Cr A Smith Cr A Sullivan Cr M Lynch Cr K White Cr L Rumble JP	Shire President Paraburdoo Ward Tom Price Ward Onslow Ward Paraburdoo Ward
Employees:	A Furfaro R Marlborough B Van Rensburg	Governance Officer Senior Governance Officer Council Support Officer
Guests:	Enter names	
Members of Public:	There were enter number members of the public in attendance at the commencement of the meeting.	
Members of media:	There were enter number members of the media in attendance at the commencement of the meeting.	

3.2 Apologies

To be informed at the meeting.

3.3 Approved Leave Of Absence

4 Declaration By Members

4.1 Due Consideration By Councillors To The Agenda

Councillors will be requested to note they have given due consideration to all matters contained in this agenda.

4.2 Declaration Of Interest

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest are disclosed –

To be advised at the meeting.

5 Confirmation Of Minutes

5.1 Confirmation Of Previous Minutes

5.1.1 Minutes Of The Chief Executive Officer's Recruitment and Performance Review Committee Meeting Held On 20 February 2024

Officer Recommendation

That the Minutes of the Chief Executive Officer's Recruitment and Performance Review Committee Meeting held 20 February 2024 (Item 5.1.1 Attachment 1) be confirmed as a true and accurate record.

6 New Business Of An Urgent Nature Introduced By Council Decision

7 Confidential Agenda Items

7.1 Chief Executive Officer's Annual Performance Review and Proposed Key Performance Indicators

File Reference	PE.CEO01
Applicant or Proponent(s)	Not Applicable
Author	A Heraty, Manager Organisational Development
Authorising Officer	A Heraty, Manager Organisational Development
Previous Meeting Reference	Ordinary Council Meeting 13 June 2023 – Item 6.1 – 115/2023 Ordinary Council Meeting 11 July 2023 – Item 7.1 – 141/2023 Ordinary Council Meeting 20 February 2024 – Item 8.1 – 041/2024
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Financial
Attachments	1. CEO 2023/24 Annual Performance Review Outcomes Report 2. CEO KPI's 2024/25

Reason for Confidentiality

Section under the Act	<i>This matter is to be considered behind closed doors pursuant to s.5.23(2)(a) of the Local Government Act 1995 as the subject matter relates to:</i>
Sub-clause and Reason:	<i>“s.5.23(2)(a) a matter affecting an employee or employees.”</i>

Report Purpose

The purpose of this report is for the Chief Executive Officer's Recruitment and Performance Review Committee (the Committee) to:

- Consider the consultant's report on the Chief Executive Officer's (CEO) performance for 2023/2024 as provided and detailed in Attachment 1; and
- Endorse Key Performance Indicators (KPI's) for 2024/2025 and any contract alterations, in line with the Salaries and Allowances Tribunal determination published on 7 April 2024 (effective 1 July 2024).

Voting Requirements

Simple Majority

8 Next Meeting

The next Chief Executive Officer's Recruitment and Performance Review Committee has tentatively been scheduled at 8:30am on Tuesday 20 August 2024 at Council Chambers, Onslow Shire Complex, Second Avenue, Onslow.

9 Closure Of Meeting

There being no further business, the Presiding Member closed the meeting at [enter time](#).