

Council Policy – Elected Member Recognition of Service

Responsible Directorate	Corporate Services
Responsible Business Unit/s	Governance
Responsible Officer	Manager Governance
Affected Business Unit/s	Governance

Objective

To formally recognise retiring elected members for their service and contribution to the community during their elected term in local government.

Scope

This policy applies to all elected members.

Policy Statement

Retiring elected members will be recognised at their last Ordinary Council Meeting or at an official function recognising past elected members.

Retiring elected members will be presented with:

- a name plaque;
- a certificate of service; and
- a gift up to the value of \$100 per year of service with a maximum value of \$1,000 subject to the minimum length of service being one full four-year term of office.

Definitions

Retiring means not being re-elected or standing down from their elected position.

Relevant policies/documents

Nil

Relevant legislation/local laws

Section 5.100A of the *Local Government Act 1995*

Regulation 34AC of the *Local Government (Administration) Regulations 1996*

Office use only				
Relevant delegations	Nil			
Council adoption	Date	17 December 2019	Resolution #	722/2019
	Date	9 May 2023	Resolution #	074/2023
Reviewed/modified	Date	12 December 2023	Resolution #	231/2023
	Date		Resolution #	
Next review due	Date	2025		