

## Council Policy – Australia Day WA Community Citizen of the Year

<b>Responsible Directorate</b>	Community Development
<b>Responsible Business Unit/s</b>	Communities
<b>Responsible Officer</b>	Manager Communities
<b>Affected Business Unit/s</b>	Governance

### Objective

To outline the criteria for providing recognition of individuals and organisations that have made noteworthy contributions to the community of the Shire of Ashburton (the Shire), through the Australia Day WA Community Citizen of the Year Awards (the Awards). To ensure there is a clear process available in guiding the nomination and selection process for the Awards.

### Scope

This policy applies to members of the Shire's community.

### Policy Statement

The Shire annually acknowledges citizens and groups who have made noteworthy contributions or given outstanding service to the community, by presenting awards on Australia Day in each of the four towns in the following four categories:

- Community Citizen of the Year presented to an individual who has delivered outstanding service to the local community.
- Community Citizen of the Year (Senior) presented to an individual over 65 years of age, who has made an outstanding contribution to the local community.
- Community Citizen of the Year (Youth) presented to an individual under 25 years of age and who has delivered outstanding service to the local community.
- Active Citizenship (Group/Event) a group doing outstanding work or for an event staged in the community during the past year.

### Nomination procedure

The nomination process and criteria to be used in selecting award recipients will be as set out for the WA Community Citizen of the Year Awards by the Australia Day Council of WA.

## Selection procedure

Nominations for each town will be presented to the Shire of Ashburton Selection Panel, which will comprise of the:

- Shire President (Chair),
- Local Ward Councillor/s for that town's nominees, and
- Chief Executive Officer or their delegate.

Award recipients will be chosen for each category from the nominations received per town. Nominators are excluded from the selection process, if this results in a panel member being excluded, the member will be replaced by the Deputy Shire President.

Each panel member will have one vote and the panel Chair will have an additional casting vote should a tie in votes occur.

The Shire of Ashburton Selection Panel will review nominations against relevant criteria set out by the Australia Day Council of WA and confirm award recipients to the Australia Day Council of WA within the required deadline.

## Presentations

Awards are presented at the annual Australia Day ceremonies held on 26 January in each Shire of Ashburton's four town centres.

Award recipients are presented with a certificate and token gift on the day and will also be requested to participate in post-event publicity and promotions.

## Definitions

Nil

## Relevant policies/documents

Australia Day Council of WA Website

## Relevant legislation/local laws

Nil

Office use only				
Relevant delegations				
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